

## Scrutiny Work Programme 2020/21

## Agenda forward plan 2020/21

Date	Items	Objective and focus	Attendees
All meetings	Scrutiny Work Programme update	To receive updates on scrutiny work taking place between meetings including: progress on reviews, working group updates, follow up actions, scrutiny chair/deputy chair/leads actions, and review updates.	Scrutiny Officer Scrutiny Spokespersons
10 July 2020	<ol style="list-style-type: none"> <li>1. Governance arrangements</li> <li>2. Work Programme approval</li> <li>3. Annual report 2019/20</li> <li>4. Mayoral devolution update</li> <li>5. COVID-19 recovery and corporate performance monitoring</li> </ol>	<ol style="list-style-type: none"> <li>1. To confirm governance arrangements for the coming year</li> <li>2. To approve the work programme and establish any working groups for the coming year</li> <li>3. To receive an update on mayoral devolution since the last meeting</li> <li>4. To receive an overview of COVID-19 recovery efforts, corporate performance, programme delivery &amp; KPIs</li> </ol>	<ol style="list-style-type: none"> <li>1. Angela Taylor, Director of Corporate Services</li> <li>2. Brian Archer, Director of Economic Services</li> </ol>
11 Sept 2020	<ol style="list-style-type: none"> <li>1. Mayoral devolution &amp; working group updates</li> <li>2. COVID-19 recovery</li> <li>3. Corporate performance monitoring</li> </ol>	<ol style="list-style-type: none"> <li>1. To receive an update on mayoral devolution since the last meeting – including an analysis of consultation results, MCA ready and working group updates</li> <li>2. To receive an overview of COVID-19 recovery efforts, corporate performance, programme delivery &amp; KPIs</li> </ol>	<ol style="list-style-type: none"> <li>1. Ben Still, Managing Director</li> <li>2. Angela Taylor, Director of Corporate Services</li> <li>3. Brian Archer, Director of Economic Services</li> <li>4. Alan Reiss, Director of Policy, Strategy &amp; Comms</li> </ol>
13 Nov 2020	<ol style="list-style-type: none"> <li>1. Mayoral devolution</li> <li>2. Working group updates</li> <li>3. Corporate performance monitoring</li> <li>4. Assurance Framework</li> </ol>	<ol style="list-style-type: none"> <li>1. To receive an update on mayoral devolution since the last meeting – including mayoral order, MCA ready</li> <li>2. Working group updates</li> <li>3. To receive an overview of corporate performance, programme delivery &amp; KPIs – and budget and business planning 2021/22</li> <li>4. To consider the final draft of the assurance framework</li> </ol>	<ol style="list-style-type: none"> <li>1. Ben Still, Managing Director</li> <li>2. Angela Taylor, Director of Corporate Services</li> <li>3. Ian Pegg, Portfolio Management &amp; Appraisal</li> </ol>
22 Jan 2021	<ol style="list-style-type: none"> <li>1. Mayoral devolution update</li> <li>2. Chair's update</li> <li>3. COVID-19 recovery and Brexit – Economic update</li> <li>4. Budget 2021/22 + Corporate performance monitoring</li> </ol>	<ol style="list-style-type: none"> <li>1. To receive an update on mayoral devolution since the last meeting – including mayoral order, MCA ready</li> <li>2. Update from the chair on scrutiny review</li> <li>3. To receive an overview of COVID-19 recovery efforts and matters related to Brexit</li> </ol>	To be confirmed

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		4. To scrutinise the 2021/22 budget / business planning as well as corporate performance, programme delivery & KPIs	
19 March 2021	<b>1. Future scrutiny arrangements</b> <b>2. Mayoral devolution update</b> <b>3. WY mass transit and connectivity</b> <b>4. Budget, gainshare and corporate performance</b>	1. To receive an update on what the Combined Authority decided for future scrutiny arrangements 2. To receive an update on mayoral combined authority preparations since the last meeting – including an update on elections 3. An overview of mass transit and connectivity plans for West Yorkshire going forward 4. To receive an overview of COVID-19 recovery efforts, corporate performance, programme delivery & KPIs	To be confirmed
21 May 2021	<b>1. Annual report 2020/21</b> <b>2. Mayoral update</b> <b>3. COVID-19 recovery and corporate performance monitoring</b>	1. Approve annual report 2020/21 2. To receive an update on mayoral devolution since the election – including MCA ready update 3. To receive an overview of COVID-19 recovery efforts, corporate performance, programme delivery & KPIs	To be confirmed

### Task and Finish groups

Name	Members	Objective and focus	Sessions
Governance & Scrutiny	<i>James Baker</i> <i>Dot Foster</i> <i>Peter Harrand</i> <i>Andrew Hollyer</i> <i>Yusra Hussain</i> <i>David Jones</i>	To scrutinise the development of new governance, decision-making, and scrutiny arrangements – including any matters relating to the Police & Crime Commissioner.  To provide input into and/or make recommendations regarding: <ul style="list-style-type: none"> <li>• New governance structure</li> <li>• New scrutiny arrangements</li> </ul>	<i>14 September 2020</i> <i>7 October 2020</i> <i>14 October 2020</i> <i>26 October 2020</i>  <b>FINISHED</b>

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Finances & Corporate	<i>Stephen Baines</i> <i>Paul Davies</i> <i>Jacob Goddard</i> <i>Peter Harrand</i> <i>Olivia Rowley</i> <i>Rosie Watson</i> <i>Geoff Winnard</i>	<p>To scrutinise and maintain oversight of the development of new financial arrangements/strategies and organisational and corporate processes/systems – including workforce planning and any matters relating to the Police &amp; Crime Commissioner.</p> <p>To provide input into and/or make recommendations regarding:</p> <ul style="list-style-type: none"> <li>• New assurance framework</li> <li>• Financial strategy and arrangements</li> <li>• Formation of business plans and budgeting</li> <li>• Any changes to corporate/organisational systems and processes</li> </ul>	<p><i>24 September 2020</i>  <i>22 October 2020</i>  <i>27 October 2020</i>  <i>6 November 2020</i>  <i>25 January 2021</i></p>
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## Reviews

Topic	Objective	Status
Scrutiny arrangements	Provide input into and make recommendations regarding a new governance structure and new scrutiny arrangements.	Initial review completed and recommendation made (13 November 2020 meeting). Combined Authority has responded and made a decision regarding future scrutiny arrangements. Second review planned for next municipal year after new system has been implemented and in place for 6 months.
Business grants evaluation	To evaluate the performance and outcomes achieved from the business support/grants schemes due to come to an end in the 2019/20 municipal year with a view to making any recommendations to help shape future business support programmes.	Interrupted by covid-19. Final report currently being prepared – and then analysed with covid-19 consequences in mind and business support response since.
Climate emergency response	To scrutinise the action the combined authority with regards to climate change and the declared climate emergency.	Interrupted by covid-19, interim report being prepared. First round of evidence sessions with private sector members and academic experts completed. Evidence gathering from local authority members still outstanding.